

Instructions for Portability Application (DR-501T)

1. Complete and print the Portability Application on the following page. **Please note that text can be entered into the application online and the forms can then be printed with that information displayed, but you must print the application, sign it, and send it to our office. It cannot be filed online.**
2. Complete Steps 1 through 5 on the application. Note: You will need the Parcel ID number from your previous homestead to complete Step 2 of the application. The Parcel ID number can be obtained from your TRIM notice or Tax Bill. If the previous Homestead is in Hillsborough County, the Parcel ID is your folio number. You can find your folio number by using our [property record search](#).
3. Once you have completed Steps 1 through 5 of the application, mail it to:

**Hillsborough County Property Appraiser's Office
Attention: Exemptions Department
16th Floor
601 E. Kennedy Blvd.
Tampa, Florida 33602**

Or

**Fax your application to:
(813) 276-8946**

Or

Drop off your completed application at any of our offices.

If you have questions about completing the form, please contact Customer Service at (813) 272-6100.