

Thank you in advance for submitting your income and expense data. Once completed, please submit the form via email, mail or fax before April 15<sup>th</sup>, You may also submit a profit and loss statement and a rent roll, instead of completing the form.

All taxpayer financial records provided in response to this request are confidential pursuant to section 195.027(3), Florida Statutes and are exempt from public records requests.

**Email to:** [rrape@hcpafl.org](mailto:rrape@hcpafl.org)

**Or mail to:** Hillsborough County Property Appraiser  
601 E. Kennedy Blvd., 15<sup>th</sup> Floor  
Tampa, FL 33602-4932  
Attn. Rick Rape, MAI

**Or Fax to:** 813.307.4448

*We appreciate your cooperation with this request.*

For more information, or to have a form mailed to you, please contact the Commercial Department at (813) 276-8819.



**INCOME AND EXPENSE STATEMENT FOR RETAIL PROPERTIES**  
 For Year Ended 12/31/2019

Folio \_\_\_\_\_

Owners Name \_\_\_\_\_

Property Address \_\_\_\_\_

Property Type	Total Space (sq. ft.)	Annual Rent (sq. ft.)
Regional Mall		
Anchored Community Center		
Unanchored Community Center		
Single Tenant		
Other		

**2019 Income**

1.) Potential Gross Rent (as if 100% occupied)			1
2.) Less Vacancy			2
3.) Less Collection Loss			3
4.) Tenant Reimbursements (Taxes, Insurance, C.A.M)			4
5.) EFFECTIVE GROSS INCOME			5

**2019 Expenses**

6.) Management Fees			6
7.) Payroll			7
8.) Administrative (Advertising, Legal, Accounting etc.)			8
9.) Utilities			9
10.) Repairs			10
11.) Grounds Maintenance (Trash, Landscape, Parking Lot etc.)			11
12.) Janitorial and Building Maintenance			12
13.) Reserves for Replacements			13
14.) Insurance Premiums			14
15.) Other Expenses (please explain) _____			15
16.) Real Estate Taxes			16
17.) Tangible Personal Property Taxes			17
18.) Other Taxes			18
19.) Total Expenses			19
20.) NET OPERATING INCOME			20

21.) Capital Expenditures (please explain) \_\_\_\_\_ 21